



# Returning to school

Autumn Term 2021

## Introduction

This document has been created to support your child when school reopens to all pupils from Thursday 2<sup>nd</sup> September 2021 in line with guidance from the Department for Education published in July:

[https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance?utm\\_source=19%20July%202021%20C19&utm\\_medium=Daily%20Email%20C19&utm\\_campaign=DfE%20C19](https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance?utm_source=19%20July%202021%20C19&utm_medium=Daily%20Email%20C19&utm_campaign=DfE%20C19)

Some of the significant differences put in place previously will remain. Please read through the information carefully. These arrangements will be reviewed at Christmas in light of any further guidance from the Government or DfE.

Please be aware that these plans are subject to change BEFORE the start of the autumn term if guidance, restrictions or rules change. This document will then be updated and sent out to you as soon as possible.

Should you have any further queries regarding any aspect of your child returning to school, please do not hesitate to call us during school hours on 01777 708065 or email us [office@clarborough.notts.sch.uk](mailto:office@clarborough.notts.sch.uk) and we will get back to you.

We are looking forward to welcoming your child back to school.

Mrs Cowell-Clark

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## 1. School opening times

All children will be able to attend school every day. We expect that all children will return to school as attendance is mandatory again from this time.

## 2. Uniform

Your child should come to school every day in the correct uniform. To ensure that property is not lost, put names in your child's clothing.

Uniform is as follows:

- Grey trousers, skirts or dresses
- Navy blue sweatshirt, jumper, slip over or cardigan
- White 'polo' type shirt, shirt or blouse
- light blue and white checked summer dress
- 'Sensible' plain black shoes or boots, (no heeled shoes, slip on shoes or trainers), that your child can run & play in comfortably and safely

On Mondays when children will be participating in PE sessions, they should come to school in their PE kit. (This is only for pupils in Year 1 to 6) The second PE day will be confirmed in September.

- #TeamClarbrough house t-shirt or plain white t-shirt
- **Navy blue** hooded sweatshirt or cardigan and **navy** tracksuit bottoms, plain navy blue shorts, skirts or leggings
- Black, navy or white training shoes or plimsolls

Pupils in Nursery and FS2 will NOT need a PE kit for their PE sessions.

## 3. What should my child bring with them?

Your child can bring their book bag or school bag containing:

- a water bottle
- pencil case with stationery for their own use (from Y1 onwards)
- packed lunch (if you do not want your child to have a school lunch) from FS2 onwards
- reading book and planner from FS2 onwards (this will be provided in the first week back at school)

Please note that your child should NOT bring toys or 'fidget' objects to school UNLESS this has been arranged with your child's teacher.

## 4. Dropping off and picking up your child

### Drop off:

Classes have an allocated entrance and collection point that should be used every day. The entrances have been marked with waiting points for children so that teachers can direct them to a waiting point before accompanying them into the building. Please try to send children to school with only one adult for drop off and pick up at the allocated time. **Once your child is at an allocated waiting point, parents should leave so that access for other classes is safer and the local residents are less affected during these times.** As before, if you have more than one child attending school they should all arrive at the earliest time. Pupils will be escorted by teachers and TAs accordingly.

Children should be dropped off and picked up from the following points:

- Nursery Arrive at school via the main gate at 9.00 am
- FS2 Arrive at school via the main gate at 9.00 am
- Y1 Arrive at school via the main gate at 8:55 am
- Y2 Arrive at school via the main gate at 8:55 am
- Y3 Arrive at school via the village hall gate at 8:55 am
- Y4 Arrive at school via the village hall gate at 8:55 am
- Y5 Arrive at school via the village hall gate at 8:50 am
- Y6 Arrive at school via the village hall gate at 8:50 am

### Pick up:

The same guidelines apply for drop off. Parents and carers can wear a mask and wait at the allocated pick up point following social distancing guidance.

- Nursery Collected via the main gate at 12:00 pm (or 3:30 pm for 30-hrs care)
- FS2 Collected via the main gate at 3:30 pm
- Y1 Collected via the main gate at 3:25 pm
- Y2 Collected via the main gate at 3:25 pm
- Y3 Collected via the village hall gate at 3:25 pm
- Y4 Collected via the village hall gate at 3:25 pm
- Y5 Collected via the village hall gate at 3:30 pm
- Y6 Collected via the village hall gate at 3:30 pm

## **5. Class organisation**

Pupils will be taught in their year groups.

The classes this year are named after artists and are organised as follows:

|                        |                                                    |
|------------------------|----------------------------------------------------|
| Frida Kahlo (Nursery): | Mrs Dean with Miss Holden                          |
| 30-hours childcare:    | Mrs Gulsever and Mrs Booth                         |
| Georgia O'Keefe (FS2): | Mrs Turton with Mrs Stocks                         |
| Joan Miro (Y1):        | Miss Green and Miss Orwin                          |
| L.S. Lowry (Y2):       | Mrs Williams and Miss Marshall with Mrs Waring     |
| William Morris (Y3):   | Mrs Green and Mrs Soydas (covering for Mrs Garton) |
| Salvador Dali (Y4):    | Mrs Holmes with Mrs Brown                          |
| Banksy (Y5):           | Miss Mayhew with Mrs Beswarick                     |
| Lucian Freud (Y6):     | Mr Potter with Mrs Beswarick                       |

Children will have allocated spaces to work in class and sharing of resources will be limited.

## **6. Moving around school**

Children will now mix with other pupils. If they move around school, they will use internal corridors

## **7. Behaviour in and around school**

In class, children will be made clear of the expectations for behaviour and learning that will help to keep everyone as safe as possible. These expectations link clearly to our behaviour policy which is available on our website (under policies and procedures)

[http://www.clarborough.notts.sch.uk/web/policies\\_and\\_procedures/378425](http://www.clarborough.notts.sch.uk/web/policies_and_procedures/378425)

## **8. Toilets**

Children can now access any toilets in school. These will be cleaned during the day.

## **9. Break time**

Children will be able to play with other year groups during break time. They will have access to outside space and equipment which ensures that there is enough playground space for the children to play freely.

## 10. Lunch time

We will continue with the two lunch time sittings in September. School dinners are available. These should be ordered in advance as before via Parentmail and are £2.35 for pupils who pay for their meals. Lunches on Parentmail will be opened up later in the holidays. A Parentmail will go out when they are available to book. Children in FS2, Year 1 and 2 will receive their meals as part of the Universal Infant Free School Meals programme. Please remember, these lunches still need to be booked in.

Our school menu will be uploaded onto our school website. We will send a Parentmail out when this has been uploaded and you will be able to see which meals will be available on each day. Alternatively, you are welcome to provide your child with a healthy packed lunch each day (FS2 to Year 6 pupils only). Children staying all day in Nursery will have a school dinner provided.

If you have missed the shut off date for ordering a lunch and would like school to provide one, please contact school by phone or by emailing [office@clarborough.notts.sch.uk](mailto:office@clarborough.notts.sch.uk)

## 11. Wraparound care, clubs and music lessons

During the Autumn Term, there will be no face-to-face music lessons to reduce the number of visitors to the school site. Children who have continued to access their virtual music lessons during lockdown will have the opportunity do so during school hours.

Clubs are planned to resume in September and this will be confirmed in the new term.

Breakfast club will continue to be offered from 7:45am and is run by Mrs Graves. Breakfast Club activities will be set at tables and in spaces so there are plenty of activities to try. Children should arrive at the main entrance and then walk around to the hall doors. Parents do not need to come onto the school site.

Wraparound childcare will continue to run Monday – Thursday from 3:30pm to 5:30pm. Staffing will remain the same as last term: Ben Ennals will run the club on Monday afternoons and Mrs Graves will run the club Tuesday to Thursday.

Charges for breakfast club and wraparound care remain as they were and can be paid for via Parentmail.

|                 |                   |       |                                          |
|-----------------|-------------------|-------|------------------------------------------|
| Breakfast club  | 7.45am – 8.50am   | £3.00 | <u>Breakfast is served until 8:20 am</u> |
|                 | 8.30am – 8.50am   | £1.20 |                                          |
| Wraparound care | 3:30 pm – 4:30 pm | £3.00 |                                          |
|                 | 3:30 pm – 5:30 pm | £6.00 |                                          |

Please ensure that your child's space is booked in ONE WEEK BEFORE they are required via Parentmail. Parentmail will be opened up later in the holidays. A Parentmail will go out when they are available to book. In exceptional circumstances places may be available if you contact Mrs Hardie at [office@clarborough.notts.sch.uk](mailto:office@clarborough.notts.sch.uk)

Please note that if you have not booked a place then we may not be able to provide care for your child due to pupil: staff ratios.

## **12. What to do if you or your child shows any COVID-19 symptoms**

If your child or anybody in your household exhibits any COVID-19 symptoms then you should follow the government guidelines re: self-isolation and SHOULD NOT send your child to school, until you have completed the recommended period of isolation.

## **13. What we will do if your child shows any COVID-19 symptoms at school**

If any child develops COVID-19 symptoms during the school day, they will be isolated until they can be collected, supervised by a member of staff wearing PPE.

## **14. What to do if you have any questions or concerns**

Parents, volunteers and visitors **will not** be allowed onto the school premises unless by prior appointment. Daily contact with staff will happen at drop off and pick up times or by using the following:

Phone            01777 708065 from 8am to 4.30pm

General queries & enquiries – [office@clarborough.notts.sch.uk](mailto:office@clarborough.notts.sch.uk)

We continue to have a dedicated email account to help support parents in managing children's emotions/behaviour in relation to their return to school. This will be monitored outside of school hours and we will try to respond to any concerns/queries as soon as possible- [parentalsupport@clarborough.notts.sch.uk](mailto:parentalsupport@clarborough.notts.sch.uk)

### **Communicate with us**

Should you have any concerns about your child's return to school, or their emotional wellbeing/behaviour please contact the school when these arise so that we can deal with them in a timely manner. We can only help you if you reach out to us. Contact details are shown in Section 14 above.